

**Connaught Junior School**  
**Risk Assessment**  
**School Dog – Nov 2020 (updated in light of COVID)**

Process/Activity	Hazards Identified	Persons at significant risk	Existing controls	Are the existing controls adequate?	What additional controls are required?
Hygiene	Coming into contact with the dog's faeces.	Adults/children/Dog	<ul style="list-style-type: none"> <li>Only adults will clear up any faeces using rubber gloves and dog poo bags. Hands washed and sanitised after. No children permitted to do this.</li> <li>The dog to have a 'place' where she does her business. This area is well away from where children play. Poo bags will be disposed of in outside bins around the side of the building.</li> </ul>	Y	None
	If the dog is ill	Adults/staff/Dog	<ul style="list-style-type: none"> <li>If the dog is poorly, she will not come into school but handler to arrange dog sitter or vet visit.</li> <li>If the dog makes any mess due to her being poorly, adults will clear it up and disinfect the area.</li> <li>Gloves to be worn and hands washed and sanitised after</li> </ul>	Y	None
	Stroking/contact with dog and touching mouth or food	Adults/staff/Dog	<ul style="list-style-type: none"> <li>Children appropriately educated on how to manage hygiene when touching animals. Hands to be sanitised before and after touching the dog.</li> <li>Anti-bacterial gel available in classrooms, offices and staff room.</li> <li>Clear routines and procedures will be shared with the children.</li> </ul>	Y	None

			<ul style="list-style-type: none"> <li>• Teach children how to wash their hands properly.</li> <li>• Children and adults are advised to be mindful of the spread of COVID and all hygiene measures must be adhered to. Eg hands washed before and after contact with dog, lead, toys.</li> </ul>		
	Dog vaccines	Adults/children/Dog	<ul style="list-style-type: none"> <li>• Dogs to have the necessary boosters and vaccines – handler to be advised by the Vets.</li> <li>• Contact with children will be limited until all vaccinations are complete. Initial vaccinations undertaken by the breeder.</li> <li>• Handler to ensure flea and worming treatment is up to date at all times.</li> </ul>	Y	None
Scratched/bitten	Dog being playful or feeling stressed.	Adults/children/Dog	<ul style="list-style-type: none"> <li>• Children will be taught how and when it is safe to interact with the dog.</li> <li>• Dog supervised by staff at all times when in contact with children.</li> <li>• Dog's claws to be clipped regularly.</li> <li>• Dog to attend puppy training classes to learn how to behave and to be socialised.</li> </ul>	Y	None
Allergies	Allergic reaction after contact with Dog	Adults/children/visitors	<ul style="list-style-type: none"> <li>• Permission slip sent home prior to Dog coming in. Information on allergies/fear of dogs will be requested.</li> <li>• Medical records used to list pupils identified as having allergic reactions and <b>not</b> to have contact with dog.</li> <li>• Children to wash hands before and after contact with dog.</li> </ul>	Y	None

			<ul style="list-style-type: none"> <li>• Parents to complete consent forms to highlight any allergies.</li> <li>• Dog will have a safe area (crate) and this will be kept clean and sanitary away from noise and crowds.</li> <li>• Visitors advised that the dog is in the office and alternative area provided if necessary.</li> <li>• All parents to be informed that Dog is in the school and parental consent form completed by all parents.</li> <li>• Hypoallergenic breed chosen to lessen impact on children with allergies.</li> <li>• Visitors to the school will be warned that we have a dog and check for allergies. Signs clearly displayed in reception area.</li> </ul>		
Fear of Dogs	Distress caused through close proximity to Dog	Pupils/staff/visitors	<ul style="list-style-type: none"> <li>• Advise visitors and remove from their vicinity if necessary.</li> <li>• Notice signs in school entrance advising of Dog presence.</li> <li>• Staff to supervise Dog at all times and be sensitive to all children's reactions.</li> <li>• Parental consent form to be gained for close contact.</li> <li>• Parents to be offered programme of support for child to help overcome aversion. This could be achieved through short bursts of contact with the dog and the opportunity to play games.</li> </ul>	Y	None

Dog bite	Dog bites someone	Staff/pupils	<ul style="list-style-type: none"> <li>• Staff to regularly monitor Dog's temperament, behaviour and mood. Breed has been chosen for being quiet, sociable and good with children.</li> <li>• Staff to supervise Dog at all times when in close contact with children.</li> <li>• Dog interaction: rules/ training taught to all children and staff. Invite a veterinary surgeon/nurse in to train the children.</li> <li>• If the Dog is looking distressed (panting, licking their lips) it might mean that she is frightened so minimise contact as necessary. If Dog is frightened, leave her for a while to calm down. Her crate is her safe place so that could be used in this circumstance.</li> </ul>	Y	None
Dog mouthing	Dog mouthing when taking a treat.	Pupils/ Staff	<ul style="list-style-type: none"> <li>• Children can feed treats only. (but only when the dog is older and has learnt how to take a treat gently.) Children advised not to feed the dog anything else but what is approved.</li> <li>• Hands to be washed/sanitised before and after feeding the dog treats.</li> <li>• When the treat is getting small (adult to advise) the child drops the food on the floor to avoid being mouthed.</li> </ul>	Y	None

Fire Alarm	Dog being left in the building.	Dog	<ul style="list-style-type: none"> <li>• Key member of staff (handler) will be responsible for removing the dog from the building in each area.</li> <li>• Key members of staff named for taking the dog to safety in the event of an emergency.</li> </ul>	Y	None
Any activity that can cause damage to property, person or dog.	Damage to person, dog or property	Adults, children, dog.	<ul style="list-style-type: none"> <li>• Medical Insurance for if the dog gets ill.</li> <li>• The Academy currently has insurance through RPA. The RPA provides an indemnity under Third Party Liability.</li> </ul>	Y	None
Toffee Monitors taking Toffee for walks around the school without close adult supervision	Damage to person, dog or property	Adults, children, dog.	<ul style="list-style-type: none"> <li>• Children apply for position, with full parental support</li> <li>• Headteacher provides robust training for the children.</li> <li>• Strict rules in place about where the children can take the dog.</li> <li>• Children are not to pick up the dog poo.</li> <li>• Children to take a walkie talkie to stay in contact with the office if there is a problem.</li> <li>• Position is only open to upper school children.</li> </ul>	Y	None