

# Acceptable Use Agreement for Pupils

At Connaught Junior School we know that technology can be used to enhance our curriculum and to improve learning. We must make sure that technology is used appropriately and in a way that keeps everyone safe.

Please read this document carefully with a trusted adult and sign below to accept the agreement.

## Your responsibilities:

- I will only use school technology (computers, laptops and iPads) when a member of staff has given me permission to do so.
- I will only use school technology for the purpose given by the member of staff.
- I will only use accounts that have been provided to me by the school.
- I will not store or use any personal data relating to a pupil or staff member.
- I will not share my passwords with anyone.
- I will not install any software onto school the computers or iPads.
- I will not use any kind of removable media e.g. USB drives.
- I will stick to the online safety guidance I have been taught.
- I will not use a device to take or store images or videos of staff members or pupils unless they have given their consent and it is for the purpose of the intended activity.
- I will tell a trusted adult if I see something online that worries me.
- I will tell a trusted adult if another child or staff member doesn't stick to the agreement
- I understand that my use of the internet will be monitored by the school.
- I understand that I may not be allowed to use school devices if I break this agreement.

I have read and understood this agreement, and I will follow my responsibilities.

Name of pupil:	
Signed:	
Class:	
Date:	

Headteacher: Miss S McGann

Deputy Headteacher: Mrs K Saunders

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**Connaught Junior School, as part of TAMAT, is committed to safeguarding and promoting the welfare of children.**